



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

MAY - 2 2019

OFFICE OF  
GENERAL COUNSEL

Ms. Beryl Lipton  
MuckRock News  
Dept. MR 70826  
411A Highland Avenue  
Somerville, MA 02144

RE: Request Number EPA-HQ-2019-004494

Dear Ms. Lipton:

This is in response to your Freedom of Information Act (FOIA) request to the U.S. Environmental Protection Agency (EPA) for "Budget materials related to the funding, staffing, and activities of this FOIA office for years 2017, 2018, and 2019 broken down in a variety of ways."

Information regarding staff and offices responsible for processing and responding to FOIAs; FOIA fee waivers and FOIA fee collection for the years 2017 and 2018 can be found in the EPA's Annual Report. These reports can be found at the following website: <https://www.epa.gov/foia/foia-reports>. Information for the current year, 2019, has not yet been collected. Additional reports, including information on the current fiscal year, can be created by searching publically available information in FOIAonline. To create a report, follow these instructions:

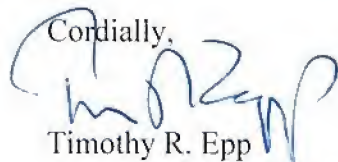
1. Go to <https://foiaonline.gov/foiaonline/action/public/home>.
2. Click on "Search" and "Advanced Search".
3. Select "Received Date" and enter 01/01/2017 to 12/31/2017.
4. Select "Type", from the drop down click "request".
5. Select "Agency", enter "Environmental Protection Agency".
6. Once these fields have been filled, click "Search" and the report will generate.

This concludes our response to your request. You may appeal this response by email at [hq.foia@epa.gov](mailto:hq.foia@epa.gov), or by mail to the National Freedom of Information Office, U.S. EPA, 1200 Pennsylvania Avenue, N.W. (2822T), Washington, DC 20460 (U.S. Postal Service Only). Only items mailed through the United States Postal Service may be delivered to 1200 Pennsylvania Avenue, N.W. If you are submitting your appeal via hand delivery, courier service, or overnight delivery, you must address your correspondence to 1301 Constitution Avenue, N.W., Room 6416J, Washington, DC 20001. Your appeal must be made in writing, and it must be received no later than 90 calendar days from the date of this letter. The Agency will not consider appeals received after the 90- calendar day limit. Appeals received after 5:00 pm EST will be considered

page 2

received the next business day. The appeal letter should include the FOIA tracking number listed above. For quickest possible handling, the subject line of your email, the appeal letter, and its envelope, if applicable, should be marked "Freedom of Information Act Appeal." Additionally, you may seek assistance from EPA's FOIA Public Liaison at [hq.foia@epa.gov](mailto:hq.foia@epa.gov) or (202)566-1667, or from the Office of Government Information Services (OGIS). You may contact OGIS in any of the following ways: by mail, Office of Government Information Services, National Archives and Records Administration, Room 2510, 8610 Adelphi Road, College Park, MD 20740-6001; e-mail, [ogis@nara.gov](mailto:ogis@nara.gov); telephone, 202-741-5770 or 1-877-684-6448; and facsimile, 202-741-5769. Should you choose to appeal this determination, please be sure to fully address all factors required by EPA's FOIA Regulations, located at 40 C.F.R., Part 2.104.

If you have any questions concerning this determination, please contact me at (202) 566-1667.

Cordially,  


Timothy R. Epp  
Acting Director, National FOIA Office